

## **CPE Reporting Requirements for out-of-state CPA's**

If you hold a CPA certificate in Tennessee and reside in another state in which you hold an Active CPA certificate, you may submit your most recent CPE report/renewal application from that state in lieu of completing the CPE reporting form as directed on the renewal application. **Please make sure your full name and Tennessee CPA certificate number are written clearly on the documentation in which you provide to our office.**

You may fax the reporting form to our office at 1-615-532-8800 or you may send it to our office via email at [ACCT.INFO@state.tn.us](mailto:ACCT.INFO@state.tn.us). Please **DO NOT** send the reporting form in the same envelope along with your renewal application and fee as this will delay the processing.